

Hales & Heckingham Parish Council

MINUTES OF PARISH COUNCIL MEETING

Held at Hales Village Hall on 23rd October 2019

Present:

HHPC Councillors: Sheila Beckett (SB) - Chair
Georgina Buckle (GB)
Phil Grimes (PG)
Alan Mason (AM)
Andy Woodman (AW)

Parish Clerk Eleanor Bannister (EB)

Other attendees: Cllr. Kay Billig
Four residents of the Parish

19/95 Welcome – The Chair opened the meeting at 7.30pm.

19/96 Apologies for Absence – Received from Cllr. Margaret Stone and Cllr. Jeremy Rowe.

19/97 Declarations of Interest – None received.

19/98 Approval of Minutes of the Meeting held on 11th September 2019 – Approved and signed.

19/99 Parish Reports - Cllr. Kay Billig reported that they were bidding alongside other Norfolk councils for Government 'Transforming Cities' funding as it might be possible to access a grant of circa £75m. This would be used to improve access routes into Norwich for commuters and would include schemes to use more electric buses and cleaner-engined vehicles. The results would be announced by March 2020. Greater Norwich Local Plan would be out for consultation in 2020. This would show potential housing growth areas for South Norfolk, Broadland and Norwich City up to 2038. There had been boundary changes for Norfolk County Council which would result in two new county councillors in the South Norfolk area. New claims for Housing Benefit and Council Tax Support were now taking an average five days to process which was an improvement. In Quarter 1 they had delivered 211 affordable houses in South Norfolk; ahead of their annual target.

Cllr. Jeremy Rowe sent his report in advance. See Appendix 1.

19/100 Action Log from Meeting on 11th September 2019 – Reviewed. See pages 5, 6 and 7

19/101 Meeting Adjourned for Public Forum – A resident noted their concerns regarding the very poor mobile coverage in the area, and the impact this could have on health and safety in an emergency. The general consensus was that coverage had deteriorated 18 months ago and that currently EE was the most efficient provider though one councillor noted that they found BT effective. Cllr. Kay Billig noted that there were plans for a mast at the proposed roundabout at George Lane and

Hales & Heckingham Parish Council

Loddon Parish Council was pursuing this, as planning permission had been given. It was agreed the Clerk would write to Loddon to see if a joint approach could work.

A resident suggested a litter bin at the bus stop. This had previously been discussed but the costs were considered to be too high especially given it might not solve the problem. Cllr. AW noted he had seen the litter pick team in action around the bus stop, and Cllr. PG offered to arrange a litter pick if considered necessary.

Cllr. AM asked about the plans for the George Lane Roundabout. Cllr. Kay Billig said they were all frustrated and had been pursuing this with Norfolk County Council. The design had since been approved and Cllr. Kay Billig was continuing to push for implementation.

The requirement for cycle paths was also raised especially along the A146 as cyclists can slow traffic and this can increase pollution. It was agreed that 'joining the dots' by linking existing routes and creating new paths along the A146 would be worthwhile.

19/102 Meeting Reconvened

19/103 Environment & Amenities Working Group updates

103.1 Verges close to Roundabout & A146 tree planting – The landscaper, CGM Ltd. was undertaking work and had cleared weeds. All agreed to continue monitoring.

103.2 Playing Field Annual Inspection Report – It was agreed to accept the quote from Hales Fencing & Paving Ltd. to restore the black tiles in the playground. It was also agreed that the contract with D. Foreman for playing field maintenance should next be reviewed in June 2020. Clerk to advise both contractors.

103.3 Parish Map – This was being progressed by Cllr. SB.

103.4 Churchyard Maintenance – It was agreed to continue supporting the maintenance of both St. Margaret's Hales and St. Gregory's Heckingham, covering the cost of a contractor to cut them twice per year; spring and autumn. It was also agreed that the Council's support should be noted in the next issue of Contact Magazine, and highlighted with images, on the HHPC website.

103.5 Tree Planting – Cllr. PG, as Parish Tree Warden, noted that South Norfolk Buses annually offer £5K for the purchase of trees and for example, as some parishes are doing, trees could be sourced to put in un-used field corners. There is also a national tree planting campaign and as part of this, they had been negotiating with Norfolk County Council to get approval for a tree nursery programme in South Norfolk. A nursery site has been identified (outside of Hales & Heckingham) which could offer five thousand trees over a 10-year period. Cllr. PG to offer an update at the next meeting.

19/104 Road Safety & Traffic Management Working Group

104.1 One-way systems for BP Garage & signage – Cllr. SB noted that the cost of two one-way signs was circa £178. The Clerk noted they were waiting for feedback from the Highway Engineer. Clerk to continue pursuing.

104.2 Norfolk Highways "Parish Partnerships" scheme for local highway improvements – Cllr. PG confirmed he had received two quotes for labour for the widening of the footpath to the bus stop, and would wait for the deadline of 31/10 before responding.

Hales & Heckingham Parish Council

19/105 Composting Working Group – Cllr. AM confirmed there had just been a collection. Also, that there was real concern regarding the on-going viability given the lack of volunteers. Having started five years previously as a successful community endeavor, there were now too few active supporters to carry out the work. AM had written to all volunteers to discuss the options. If it needed to close, it would probably be at the end of the year. [Collections needed a minimum of seven to eight volunteers offering two hours of their time every two weeks.].

19/106 Village Hall Working Group – Cllr. AM said he was contacting the previous Management Committee given they had not yet been in touch to confirm how it was planned to use the proceeds from the sale of the Village Hall. It was noted that the Village Hall was still listed as a charity.

19/107 Planning Working Group (South Norfolk Planning applications)

107.1 2019/1567 – Hales Village Hall – Approved with conditions.

107.2 2019/1816 - Variation of condition 4 of permission 2019/1224. Refused: 17/10/19.

107.3 War Memorial Junction between Green Lane & Old Yarmouth Road: Junction rights not clear and an increase in users was anticipated given application 2019/1252 (The demolition of existing B2 premises and development of four bungalows; Faber Roofing, Green Lane, NR14 6TA.) The Norfolk Highways Engineer had been contacted and an onsite meeting was arranged for 28/10. Cllrs. AW and PG agreed to attend the meeting with the Clerk.

19/108 Police & Safety: Code of Conduct; Behaviour to Councillors and Parish Council staff – The Clerk noted they had previously circulated four draft documents for consideration. Once approved, these could be posted on HHPC website. These included a summary draft Code of Conduct & Complaints Procedures, Hales & Heckingham Parish Council adoption of Norfolk Local Code of Conduct, Protocols for Public Participation in Council Meetings and a Model Complaints Procedure. The Clerk noted that the Standing Orders would also need to be revised to ensure they were consistent. It was agreed all Councillors should consider them and respond with any comments. [Once approved, they would be shared with NALC prior to posting on website.]

19/109 HHPC Newsletter / Bulletin – This was close to being finalised but was lacking images. A group photograph of all councillors was to be taken at the end of the meeting and Cllrs. AW and SB agreed to create or identify other images/photographs for inclusion.

19/110 Broads Authority Parish Forum on 16th October - Cllr. SB gave a summary of the key points from the Forum at which parish councils were asked for their recommendation in relation to Climate Change and emissions reduction. A target date of 2030 had been set for being carbon neutral, though Cantley Sugar Factory was not included in this. At the Forum, Cllr. SB had recommended a reduction on verge cutting which was well received. Cllr. SB also noted that the website: www.grantfinder.co.uk could be useful and the Clerk was asked to advise the resident running 'Maggie's Place' of the website. See Appendix 2 for summary.

Hales & Heckingham Parish Council

19/111 Meeting Dates in 2020 – Options were discussed and the following dates approved: 12th February, 5th March, 6th May, 24th June, 9th September, 28th October, 25th November and 16th December. (Annual Parish Meeting to be confirmed but likely to be on 6th May.) Dates to be posted on HHPC website.

19/112 Correspondence

- 112.1** Thurlton resident's email regarding poor visibility on Hales roundabout: The Clerk reported that they had advised the Highways Engineer who was considering options.
- 112.2** Hales resident's query over change of name of Hales Village Hall to Hales Christian Assembly Hall: The Clerk reported that they had explained the change in ownership and that the Village Hall was still available for residents to rent. Once building works were completed, the new owners had agreed that residents could be reminded of the availability of the hall for hire via HHPC website and Facebook page.
- 112.3** Broadland & South Norfolk Business Awards 2020: Nominations welcomed by 30/12/19. It was agreed that the Clerk should complete an application nominating Masala Gardens.
- 112.4** Broads Authority Invitation to Parish Councils to submit public events in 2020 for possible inclusion in Broadcaster; submissions by 30/11/19. There were no immediate suggestions for submission.
- 112.5** Broads Authority Consultations on Flood Risk Supplementary Planning Doc., Marketing & Viability Supplementary Planning Doc. and Statement of Community Involvement – All comments requested by 22/11. There was no comment on this.
- 112.6** Norfolk Minerals & Waste Local Plan: Preferred Options Consultation – All comments to be submitted by 30/10. The Council agreed with the initial conclusion of the proposal (page 294); that the land was unsuitable. Clerk to send feedback.
- 112.7** Public Consultation on proposals for new council divisions and division boundaries for Norfolk County Council: Consultation closes 2/12. No views were expressed.

19/113 Finance

- 113.1 Report from RFO** – Cllr. AM reported on the budget; Appendix 3. He noted that the insurance over-spend (of £64.00) related to the increased insurance required for the playing field.
- 113.2 VAT reclaim** – Cllr. AM reported this would be reclaimed shortly. Cllr. AM also confirmed that that if required, any necessary HHPC purchases could be made online and VAT could be reclaimed if HHPC was noted at the top of the shipping address.
- 113.3 2020/2021 Draft Budget** – The Clerk circulated the current year's outline budget and said they would prepare an initial draft for consideration prior to next meeting.
- 113.4 PAYE system for payment of Parish Clerk** – The Clerk had previously circulated an update that included confirming HHPC is now set-up with a PAYE reference number. Final step of downloading HMRC Basic Payroll system to be concluded shortly.
- 113.5 British Legion** – All agreed that HHPC should continue to support the British Legion and give a donation of £30.00 in 2019. It was noted that the **Remembrance Service would be at 3.00pm on Sunday 10th November** by the War Memorial. Cllr. AM agreed to send appropriate wording to Cllr. PG so the service could be posted on the HHPC website and

Hales & Heckingham Parish Council

Facebook. It was also agreed that a small gift should be bought to say 'thank you' to the bugler. Cllr. SB noted they had archive information related to the names on the War Memorial which should be shared with Loddon Historical Society.

113.6 Accounts for authorisation and payment: All accounts below were approved.

Payee	Gross Amount	Net Amount	VAT to reclaim	Purpose
Norfolk Association of Local Councils	£48.00	£40.00	£8.00	Charities & Trusts Training
Mr. P Grimes	£290.36	£241.97	£48.38	Cost of Laptop for use by Parish Clerk with 2 yr. warranty
Mr. D Foreman	£41.14	£41.14	£0.00	Repairs to damaged sign & equipment at Playing Field (labour & materials)
Mr. D Foreman	£212.50	£212.50	£0.00	Churchyard Maintenance (St. Margaret's and St. Gregory's) from April to September 2019
Mr. D Foreman	£540.00	£540.00	£0.00	H&H Playing Field Maintenance (May to October – 27 weeks)
TOTAL PAYMENTS	£1,132.00	£1,075.61	£56.38	

19/114 Items for consideration of inclusion on next agenda

114.1 Christmas tree for 2020 – It was agreed not to research this, or solar lights, for the moment.

114.2 www.powerforpeople.org.uk – Request for HHPC to pass a motion in support of the Local Electricity Bill or to sign-up to the campaign. This was briefly discussed and Cllr. PG noted it was very relevant to rural areas. HHPC was supportive of the campaigns objectives and the Clerk was asked to confirm this. Cllr. SB suggested that when HHPC was asked to comment on development plans, they should request confirmation on whether the orientation of the roof of houses supported solar panels.

114.3 Annual Planner – for comments. [Clerk to forward latest version to all councillors.]

19/115 Date of next meeting – Wednesday 27th November

The meeting was closed at 9.25pm

E. Bannister, Clerk to the Council

Hales & Heckingham Parish Council

Updated ACTION LOG – 23rd October

ID 2018	Action – from November / December Minutes	OWNER	STATUS
19/85.4 19/103.3	Parish Map – SB to commission young artist to produce map for the Parish Council.	SB	On-going
20/14 / 19/103.4	Churchyard expenditure: 23/10: Agreed to continue with twice-yearly cutting of grass and posting HHPC's support and the Churches as visitor attractions in Contact Magazine and on HHPC website. [SB/AW re: Contact Mag. / PG re: web.]	SB & AW / PG / Clerk	Progressing
ID 2019	ACTION	OWNER	STATUS
7.2	Speed of vehicles on Beccles Road / Green Lane & Poor Lighting. 27/3: Suggestions included planting Buddleias as barrier. Agreed to reassess once Badgers scheme was complete.	SB	Carried forward
19/86. / 19/104.1	One-way system for BP Garage. 23/10: Clerk spoke with Norfolk Highways who agreed to consider if there were any constraints to installing a one-way system. Clerk to continue pursuing.	Clerk	On-going
19/89 / 19/109	Hales & Heckingham Newsletter/Bulletin. 23/10: Group photograph required (taken immediately following meeting) and Cllrs. SB & AW to identify additional images. All to feedback on FAQs to Cllr. SB if not already done so.	ALL / SB / AW	On-going
19/31.2	Standing Orders and Financial Regulations: Clerk to review against NALC's best practice samples and if necessary revise. (Timing: October.)	Clerk	On-going
19/85.1 / 19/103.1	Verges close to Roundabout & A146 tree planting – 23/10: Agreed to continue monitoring, including if dead tree replacement has taken place.	Clerk / PG	On-going
19/86.4 / 19/106	Village Hall; proceeds from sale: 23/10: Cllr. AM to contact the Management Committee again to request feedback on how they plan to use the proceeds.	AM	On-going
19/66.1 / 19/101	Litter around Bus Shelters – 23/10: SB applied and is chasing for response but window for applications for £200 grant for litter picking equipment from S. Norfolk Litter Picking Hub had closed.	SB	Carried forward
19/85.2 / 19/103.2	Annual Playground Inspection - 23/10: Clerk to advice both contractors (See 19/103.2.)	Clerk	On-going
19/67.2 / 19/86.2	SAMS – Speed Activated Monitoring System – Clerk to ask Haddiscoe Parish Council Clerk for response to their email re: SAMS. GB to confirm manufacturer of Haddiscoe's SAMS. All to consider when reviewing budgets.	Clerk / GB / All	Completed
19/86.3 / 19/104.2	Increasing footpath on east-side of Green Lane to bus stop – via Parish Partnerships Scheme bid – Agreed bid to be submitted (by 6 th Dec. 2019). Cllr. PG to send copy of bid to Cllr. M. Stone. 23/10: Pending deadline for submission of quotes on 31/10.	PG	On-going
19/71.2	Community Police Officer – 23/11: Cllr. AW had met and formally invited the officer to attend a HHPC meeting. AW to contact again.	AW	Carried forward
19/75.2	Contact Magazine & regular editorial – 8 th of any month at noon = final deadline. [Items noted in this meeting to be included in December draft copy.]	SB / AW	On-going
19/87.6	Planning Application 2019/1224 - Land East of Briar Lane Heckingham. Concerns highlighted by HHPC appear to have been ignored. Planning Working Group to draft letter for Clerk to send to the DDMC copying Norfolk Highways. Completed.	Planning Working Group / Clerk	Closed
19/87.7 / 19/107.3	War Memorial Junction between Green Lane & Old Yarmouth Road: Junction rights not clear. 23/10: Norfolk Highways Engineer to meet with Cllrs. AW, PG	PG / AW Clerk	On-going

Hales & Heckingham Parish Council

	and the Clerk on 28/10 to discuss options.		
19/88.2 / 19/108	Code of Conduct - Behaviour to Councillors & Parish Council staff – 23/10: Summary statement and three other draft documents to be reviewed by Councillors and feedback sent to Clerk. [On approval, Clerk to share with NALC before posting on website.]	All / Clerk	On-going
19/90	Parish Council external communications - It was agreed to add the approved statements to HHPC 'Standard Procedures' when next reviewed. [Clerk to review by end of year.]	Clerk	On-going
19/91.4	Norfolk Highways: Scheme on A47 between Thickthorn & Postwick; September work schedule was posted on Facebook.	Clerk / PG	Closed
19/92.3	Computer for Parish Clerk – This has been purchased and is in use.	PG / Clerk	Closed
19/92.4	Accounts for authorisation and payment: Completed.	Clerk / AM	Closed
19/101	Improving mobile coverage: Clerk to write to Loddon Parish Council to see if a joint approach might help improve coverage.	Clerk	New
19/103.5	Tree Planting: Cllr. PG to offer update on Tree Nursery project at next meeting.	PG	New
19/105	Composting Scheme: Cllr. AM to report at next meeting on viability and Cllr. PG to post rallying cry for volunteers on Facebook. Plus note in Contact Magazine.	AM / PG SB + AW	New
19/110	www.grantfinder.co.uk : Clerk to advise resident running 'Maggie's Place' of the website. Plus Cllr. SB to send link on hedge-cutting recommendations to Cllr. PG	Clerk / SB	New
19/111	HHPC Meeting Dates in 2020: Agreed dates to be posted on the website. [12/2, 25/3, 6/5, 24/6, 9/9, 28/10, 25/11 and 16/12.]	PG	New
19/112.3	Broadland & South Norfolk Business Awards 2020: Clerk to complete application nominating Masala Gardens. [Deadline: 30.12.2019.]	Clerk	New
19/112.6	Norfolk Minerals & Waste Local Plan: Preferred Options Consultation – The Council supported the initial conclusion of the proposal that the land was unsuitable. Clerk to send feedback. [Comments to be submitted by 30/10.]	Clerk	New
19/113.2	VAT Reclaim: Cllr. AM to submit VAT reclaim for approx. £1,600.00.	AM	New
19/113.3	2020/2021 Draft Budget: Clerk to prepare an initial draft for consideration at next meeting.	Clerk	New
19/113.4	PAYE system for payment of Parish Clerk: Clerk to download HMRC Basic Payroll system and set-up monthly PAYE system prior to next meeting.	Clerk	New
19/113.5	British Legion: Cllr. AM to arrange donation of £30.00 in November 2019. Remembrance Service on Sunday 10 th November at 3.00pm; Cllr. AM to send appropriate wording to Cllr. PG for posting on the HHPC website and Facebook. Bugler at Service: Cllr. AM to arrange a small gift of 'thanks' for the bugler. Archive information related to the names on the Memorial to be shared with Loddon Historical Society.	AM PG AM SB	New
19/113.6	Accounts for authorisation & Payment – RFO and Clerk to ensure all payments made.	RFO / Clerk	New
19/114.2	www.powerforpeople.org.uk – Clerk to confirm that HHPC supported the campaigns objectives.	Clerk	New
19/114.3	Annual Planner – Clerk to circulate latest version to all Councillors.	Clerk	New

Hales & Heckingham Parish Council

APPENDIX 1.

October Report from Councillor Jeremy Rowe

The next of my promised regular surgeries will take place in Loddon Library on **Saturday 14th December 2-4pm** and **Saturday 15th February 2-4pm**.

I can also be contacted by ringing **07932 970718** or emailing me at jrowe@s-norfolk.gov.uk. If you contact me I guarantee that I'll get back in touch within 48 hours.

I'm enjoying attending our local Parish Council meetings when I can, and have now attended meetings at Loddon, Chedgrave, Hales and Heckingham and Langley with Hardley.

In terms of South Norfolk District Council, the usual meetings are taking place. As well as the Full Council, I am also on the Electoral Arrangements, Scrutiny and the Licensing & Standards Committee.

I continue to be contacted with regard to local issues; please keep them coming, I'm happy to help.

Please also spread the word that I have still have some of my annual budget of £1,000 left to spend on local projects. If your project is looking for funding, please get in touch. This funding can make a massive difference to local groups.

As well as the WI coffee morning, I've also been really pleased to support two new local businesses – The Angel and The Terrace, both of which I know have enjoyed a lot of local interest and support.

Let me know if I can help.

Councillor Jeremy Rowe
South Norfolk District Council
Loddon & Chedgrave

Hales & Heckingham Parish Council

APPENDIX 2. [BROADS PARISH FORUM - 16th October 2019](#)

Bill Dickson (Chair) welcomed everyone and handed over to John Packman (Chief Executive). The Climate Change presentation was made by another member of staff.

AGENDA

- 1 Climate Change and how to reduce emissions in the Broads Authority area
- 2 Landscapes Review (Glover Report)

[CLIMATE CHANGE AND HOW TO REDUCE EMISSIONS IN THE BROADS AUTHORITY AREA](#)

There was a pie chart showing the sources of carbon emissions in the area:

Broads Authority Operations	1%	
Other Management Operations	1%	
Tourism & Recreation	16%	(of which boats cause 2.7%)
Land & Land Use	22%	
Industry & Commerce	22%	
Domestic Sources	16%	
Transport	22%	

Cantley Sugar Factory has been excluded from this list because it is so large it would skew the numbers to make them meaningless. Whilst these are the latest figures they were acknowledged to be out of date.

They have a 2030 target to be carbon neutral.

They were looking for suggestions from Parish Councils on ways to reduce emissions. These were the suggestions:

- Emissions check to be included in the Boat Safety Check (similar to car MOTs)
- Planting trees
- Using electric machinery for grass cutting
- Lobbying Norfolk County Council to reduce verge cutting (in line with our previous discussions)
- Reducing hedge cutting where practicable in line with CPRE guidelines
- Some councils use recycled plastic for their dog bins and cable ties that aren't plastic
- Ask local children what they think the community can do to reduce carbon emissions
- Use Facebook to ask residents what they want from an environmental perspective.
- Regarding planning applications, one PC said that on all consultations they use the CPRE's standard clause regarding lighting (attached). It is also possible to request SNC to stipulate that residential developments are laid out so that maximum benefit can be made of their roofs for solar panels.
- There is a grant finder database: www.grantfinder.co.uk. There are also some others.

[LANDSCAPES REVIEW \(GLOVER REPORT\)](#)

The Broads have the greatest biodiversity of all the National Parks as well as the greatest percentage of peat coverage (35%). The Report poses challenges because of the recommended increase in public engagement with the parks at the same time as protecting the environment and enhancing biodiversity. The creation of natural corridors and improving habitat connectivity is a way that stakeholders are trying to reconcile these aims.

Hales & Heckingham Parish Council



Standard Light Pollution Clause

The following wording can be used by individuals, councils or groups when responding to any planning application that may use lighting in its design. The text is typically inserted when recommending conditions of approval to an application.

“National Planning Policy Framework (NPPF) Clause 180c and Norfolk County Council’s Environmental Lighting Zones Policy both recognise the importance of preserving dark landscapes and dark skies. In order to minimise light pollution, we recommend that any outdoor lights associated with this proposed development should be:

- 1) fully shielded (enclosed in full cut-off flat glass fitments)
- 2) directed downwards (mounted horizontally to the ground and not tilted upwards)
- 3) switched on only when needed (no dusk to dawn lamps)
- 4) white light low-energy lamps (LED) and not orange or pink sodium sources“

Notes

1. This text has been prepared as part of the CPRE Norfolk Light Pollution Campaign and we use it when responding to planning applications, as well as in our wider campaigning. We invite other organisations to do the same.
2. Although many planning applications do not refer to outdoor lighting, there is always a chance that lighting will be part of the development. Therefore CPRE Norfolk advises inclusion of this text every time a response is made, whatever the application, no matter how small. The urbanising effect that even a single sodium lamp, whether high pressure (pink) or low pressure (orange) has on a previously unlit rural outlook can be enormous.
3. Depending on the development, it may also be appropriate to recommend time restrictions or conditions of use on the lighting.
4. For further information please contact David Hook, CPRE Norfolk’s Light Pollution Campaign Coordinator, on 01508 498187 / hookd74@yahoo.com

April 2019

Hales & Heckingham Parish Council

APPENDIX 3

RFO report to HHPC for the Meeting dated 23rd October 2019

Before payments for approval this evening but including the payment to Cllr Grimes for the Clerk's PC bank balances stood at

Current account	£10343.50
Deposit account	£14145.96
Total	£24489.46

Our balances include the second tranche of the Precept received at the end of September, £4220.13

Looking at our Budget and actual performance the items worthy of note are:-

To date we have spent £9152.10 but this includes two non trading items, the replacement bus shelter for which we have been reimbursed all but the excess on the the insurance policy of £250 (which has in turn been settled by transfer from the Compost Site reserves), and the second table and seat for the Playing Field which has been financed by the now defunct Community Group.

Therefore true expenditure against budget of £8035 is £1896.00

We have yet to settle the Clerk's salary and she is working on this but there is therefore a contingent liability for this of C £2500 inc PAYE / NIC

We have an small overspend on Insurance of £64

There is an underspend of £1680 on Grounds maintenance although invoices are due and will take up much of this.

We have not yet been billed by SNDC for dog bin emptying Budget £250

We have not yet made payment for our website change budget £250

We have not yet used our Training budget of £200

We have not paid for Hall Hire in 2019 as yet, budget £200

There is an outstanding VAT claim of approx £1600 and this will be processed shortly.

I am holding cash of £65 which is donations for soil improver. I am due a further £10 or £20 from a recent delivery. We have more soil improver for anyone who would like some!

Overall our finances are in good shape and we can comfortably settle our outstanding liabilities leaving room for continued credit balances on our accounts to help with schemes as they come along.